



- 1.3 The Council can select as many providers as it wishes to place onto the framework, however a minimum of four providers would be required to ensure flexibility and guarantee the availability support of staff when required which can be a relatively short notice due to the dynamic nature of the Councils operational services
- 1.4 As the value of the contract could exceed the threshold for supplies as set out in the Public Contracts Regulations 2006 the Council elected to utilise the open procurement procedure.
- 1.6 The closing date for tenders was 12:00hrs on 15<sup>th</sup> May 2017.
- 1.7 The Contract period is for 3 years with option to extend one further period of 12 months at the discretion of the Council.
- 1.8 The tenders have been evaluated to determine the most economically advantageous tender (MEAT) based upon the following criteria and weightings, as shown in Table 1.

**Table 1:**

<b>Price Criteria: (40%)</b>	
Service Fees	100%
<b>Quality Criteria: (60%)</b>	
Quality of agency provision	60%
Invoicing, Payment and Timesheets	20%
Efficient Booking process	20%

2. **Proposal**

- 2.1 For this procurement the Council received 12 tenders.
- 2.2 All tenders have been evaluated and weighted in accordance with the values in table 1 above.
- 2.4 The company with the highest score will become the preferred service provider for provision of temporary agency personnel and will be given designation 'A' on the selection list. The company with the second highest score will be given the designation 'B', the third highest 'C' and so on. When making a request for temporary agency staff the Councils hiring officer will go to company 'A' first. If they are unable to supply the required personnel, the hiring officer will contact company 'B', and if they are unable to supply the necessary personnel, the officer will move on to company 'C' and so on.
- 2.5 The preferred service provider is Premier Placements. All other providers were able to meet and/or exceed required specification; so they have been ranked and will be invited onto the call off framework.

The other providers are: Addecco, Assist Recruiting, Best Connections, GAP, Intropersonnel, KPI Recruiting, Meridian, Pertemps, Premier Placements, Service Care Solutions and Smart Solutions.

Individual scores for specific providers are available if requested.

3. **Reasons for Preferred Solution**

3.1 There are a number of reasons why Premier Placements are the preferred bidder these include:-

- They have provided a high quality bid.
- They are experienced in providing this service to Local Authorities.
- Their tender fulfilled the requirement of the tender specification.
- Their tender delivered the best value for money

4. **Outcomes Linked to the Newcastle under Lyme Borough Council Plan**

4.1 The proposal relates to the effective delivery of the Integrated Municipal Waste Management Strategy for Newcastle Borough Council, which would contribute to the following:

- Creating a Cleaner, Greener and Sustainable Borough
  - Our streets and open spaces will be clean, clear and tidy.
  - Town centres across the Borough will be sustainable and safe

5. **Legal and Statutory Implications**

5.1 The procurement process is being conducted to meet the requirements of the Public Contracts Regulations 2006.

6. **Equality Impact Assessment**

6.1 The companies expressing interest in the contract have been requested for information regarding their Equalities Policies.

7. **Financial and Resource Implications**

7.1 There is no direct financial implication on awarding this tender. The cost of engaging temporary agency workers is met from the respective service budgets.

7.2 To mitigate and minimise risk to the authority third party credit checks have been undertaken on all suppliers and at the time of obtaining the reports reveal no adverse trading conditions that will impact on the fulfilment of the contract

8. **Major Risks**

8.1 There are no major risks in awarding this tender.